

Fernwood Residents Association
Committee Meeting Wednesday 4th July 2018, 7:30pm
Fernwood Village Hall

Present

David Mack - Chairman
Ian McGregor – Vice Chairman
Andrew Armstrong - Secretary
Ken Forbes – Maintenance Chair
Cheryle Mack
Benji Fennel-Ross
Aaron Stobbs -resident

Apologies

Luke Ashmore – Communications
Ian Moulds - Communications
Steve Illingworth - Treasurer
Sophie Ward – Events
Amy Johnson - Events
Leigh Richardson
Mandy Knowlton-Raynor

1. Welcome and Ratification of Previous Minutes

KF asked question to Ian regarding a letter to First Port regarding the property management company and the charges set by them. IM gave clarification regarding a previous email and the costs for KF to pass back to the maintenance panel.

Minutes proposed as correct by DM, and voted in BF

2. Chairman's Report – Dave Mack

DM has had meetings over the last week with the Events team and the maintenance panel.

There were issues with the HSBC account and as a result the website has been on hold. This is now sorted and the website can continue to move forward.

4. Vice Chair Report – Ian McGregor

Gypsum quarry visit tomorrow 5/7/18.

DM to chase up Parish Council regarding the reasons for the decision for the Parish Council to grant just £1200 for the fireworks. To ask if we could apply for funding again as committee groups rather than FRA committee overall.

5. Secretary's Report – Andrew Armstrong

Old Website. We are getting through renewals for the old Residents association website for £9.99. We are not going to renew this URL. Old website – check for documents that are not on the google drive and download if needed.

Google drive – AA to update.

6. Treasurer's Report – Steve Illingworth

Delivered by DM. No change financially. HSBC have lost the documents so the committee members may have to resign the documentation.

7. Maintenance Panel – Ken Forbes

KF gave a brief overview of the maintenance panel to AS.

Last meeting – 24th May. John Procter from the Petanque club and First Port to work together to find grants and ways of paving the area around the pitch, without a cost to the residents, to allow access for disabled people.

Maintenance Panel to contact First Port Financial director to request a Freedom of Information Act to seek access to the funding and costs and procurement procedures and costs for contracts.

AS requested that the resident's association pose the following questions to First Port- Are first port getting rid of the Fire Panels in the communal areas? They must be maintained on a weekly basis or fortnightly / monthly if addressable (connected to a provider). If they are removed then if they are getting rid of them then at least six residents, possibly more with visitors and family are put at risk, whereas at present if one alarm sounds then all residents are notified and have opportunity to get out. Is the employee from First Port competent to maintain the fire panel – Competent to BS859?

8. Events Report – Sophie Ward, Amy Johnson

It has been agreed that the FRA can have the hall for a New Year's Eve Function from 6:30 onwards at £52 for the evening, with a £200 bond for security. DM to discuss with SW and AJ as the RA cannot really afford the £200 bond at present.

The Christmas market and Fireworks events will go ahead and the FRA will not be charged for the hall use.

9. Communications Report – Luke Ashmore, Iain Moulds

Iain has resigned from the role of Communications, but will continue to work and support the FRA. Website is almost ready to run. The priority is to get the front page and the minutes page sorted for residents to access the minutes of the meetings electronically.

DM, IMc and LA to have a meeting to discuss the website and how to move forward and have the website up and running for August.

10. Date of next meeting

Wednesday 8th August 2018

12. AOB

AGM: Proposed as September 19th @7:30

13. Close