FERNWOOD RESIDENTS' ASSOCIATION (FCRA)

Minutes of FRA Committee Meeting held on 06 February 2018 in the Village Hall

Residents Present:

David Mack Chairman

Andrew Armstrong

Luke Ashmore

Tracy Ashmore

Benji Fennel-Ross

Ken Forbes

Mandy Knowlton-Rayner

Cheryle Mack

Henry Micah

Iain Moulds

Pete Murray

Nigel Branston Secretary

Apologies:

Ian McGregor

		ACTION
1	<u>Welcome</u> : The Chairman opened the meeting and welcomed everyone, particularly those who were new to the Committee.	
2	Minutes of Last Meeting: There were no comments on the Minutes of the last meeting, so they were accepted as a true record.	Sec
3	<u>Chairman's Report</u> : Dave advised that he wished, at this meeting, to concentrate mostly on building a new team, by selecting (co-opting) ¹ willing volunteers to fill gaps on the FRA Committee. This would enable future discussion on challenges and the way forward.	
4	a. <u>Vice-Chair</u> : Ian McGregor, although unable to attend, had confirmed to Dave that he was willing to stand as Vice-Chair unless anyone else wished to take the post. He had expressed some concerns, regarding funding and sponsorship, and also relations with FirstPort. Those were discussed and it was agreed that solutions were feasible. Ian was therefore unanimously voted in as Vice-Chair. b. <u>Maintenance Panel Chair</u> : There would be a need for a FRA rep to chair the new Maintenance Panel (MP) which was being formed jointly by FirstPort and the FRA. Ken Forbes, who has past experience	Ian McGregor Ken Forbes
	in this area, volunteered for the role and was unanimously voted in.	Keniouses

¹ Post-holders have to be elected at an AGM, but volunteers can be co-opted to cover vacancies ahead of the next such meeting.

	c. <u>Secretary</u> : The current Sec, Nigel Branston, has resigned and a replacement was therefore needed. Andrew Anderson volunteered, and was unanimously voted in. Nigel and Andrew will arrange their own hand-over.	Nigel Branston Andrew Anderson
	d. <u>Treasurer</u> : Following the resignation of Barry Smith, Steve Illingworth has volunteered to fill the role. Given that he has some accounting experience and no-one else wishes to take this on, Steve was unanimously voted in.	Steve Illingworth
	e. <u>Communications</u> : Dave had identified the need for 2 communications members, one to manage the Facebook page and one to look at other aspects (new web page, etc.) Luke already runs the Facebook page for the FRA and agreed to assume that responsibility formally, while Iain volunteered for the other responsibilities; both agreed to the need to work together and be mutually supportive. Both were unanimously voted in.	Luke Ashmore Iain Moulds
	f. Events Manager: Dave identified the need for an overall manager to lead on all events. Tracy, who has some event management experience, was happy to assume that role, and was unanimously voted in.	Tracy Ashmore
	g. Maintenance Panel Sec: Dave felt it would be advantageous for the FRA to have a nominated Sec to administer the MP. Pete Murray agreed to take on this role, and was unanimously voted in.	Pete Murray
	Secretary's Note: All new appointments should be confirmed formally and the next General Meeting of the FRA.	Chair, Sec
5	Maintenance Panel: Dave expressed concern about what he had heard from Gary, regarding the way in which the planned MP would work. It would be important, in the early stages of set-up, that decisions would not be made by FirstPort, or by the MP; the MP would take to the MP	Chair;
	any proposals and issues raised by Residents or the FRA, and would then report back to the FRA on developments for decisions to be made at FRA Committee level. Dave advised that he had contact information for	MP Chair
	those who, after the recent FirstPort meeting, had said they might volunteer to join the MP; he would pass those details to Ken.	Dave
	Discussion then turned to the future of the Play Area, and the problem that although FirstPort would maintain it, they would not be responsible for replacing items or upgrades; if they were asked to undertake such work, there would be a cost to residents. The need for equipment to cover a greater age-range was also mentioned. It was decided that the Chair would raise the issue for discussion with the Parish Council.	Chair
6	<u>Maintenance Issues</u> : Ahead of the formal creation of the MP, the Chair asked that all members submit ideas and proposals to Ken, before the next FRA Committee meeting, for consideration and discussion.	ALL

7	Next Meeting: The next FRA Committee Meeting will be held in the	Sec
	Village Hall at 7.30p.m. on Tuesday 13 March.	All

Nigel Branston

NIGEL BRANSTON Secretary

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